

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**ZEPHYR RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee meeting of the Board of Supervisors of Zephyr Ridge Community Development District was held on **Tuesday, September 15, 2015 at 11:00 a.m.** at the offices of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, and Florida 33544.

Audit Committee Present:

Bob Bishop
Chip Jones
John Blakley
Adam Lerner
Michelle Pierce

Also present were:

Sandy Oram	District Manager, Rizzetta & Company, Inc.
John Vericker	District Counsel, Straley & Robin
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Oram called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

**Presentation of Audit Proposal
Instructions**

Ms. Oram presented and reviewed the audit proposal instructions.

On Motion by Mr. Blakley, seconded by Mr. Bishop, with all in favor, the Board of Supervisors approved the audit proposal instructions as presented for the Zephyr Ridge Community Development District.

THIRD ORDER OF BUSINESS

Presentation of Audit Evaluation Criteria

Ms. Oram presented the audit evaluation criteria. Discussion ensued. The Board made the following changes to the criteria:

- Item 1 – Ability of Personal (15 points)
- Item 2 – Proposer’s Instructions (15 points)
- Item 3 – Understanding Scope of Work (15 points)
- Item 4 – Ability to Furnish Required Services (15 points)
- Item 5 – Price (40 points)

On Motion by Mr. Blakley, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the audit evaluation criteria as amended for the Zephyr Ridge Community Development District.

FOURTH ORDER OF BUSINESS

Adjournment

On Motion by Mr. Bishop, seconded by Mr. Blakley, with all in favor, the Board of Supervisors adjourned the audit committee meeting at 11:07 p.m. for the Zephyr Ridge Community Development District.



Secretary Assistant Secretary



Chairman/Vice Chairman